

Somalia Data Protection Authority

Compliance Toolkit Template

CONSENT FORM FOR PROCESSING PERSONAL DATA

Version: 1.0

Date of Issue: January 2026

Status: Conditional (Required only where consent is relied upon as the lawful basis)

Issued under: Somalia Data Protection Act No. 005 (2023)

Legal Basis

This consent is obtained in accordance with the lawful basis provisions of the Somalia Data Protection Act No. 005 (2023).

Under the Act, consent must be **freely given, specific, informed, and clear**.

A. Identity of the Organization

Organization Name: _____

Contact Address: _____

Email: _____

Phone: _____

B. Purpose of Processing

We request your consent to process your personal data for the following purpose(s):

- Marketing communications
- Account creation
- Participation in a program/project
- Sharing data with partners
- Other (specify): _____

Detailed description of purpose(s):

C. Description of Personal Data Collected

The following categories of personal data may be collected and processed:

D. Data Retention

Your personal data will be retained for:

[Insert specific period or criteria, e.g., “12 months” or “for the duration of the project”]

or until consent is withdrawn, unless a longer retention period is required by law.

E. Your Rights

You have the right to:

- Withdraw your consent at any time
- Request access to your personal data
- Request correction or deletion where applicable
- Lodge a complaint with the Somalia Data Protection Authority if you believe your data has been processed unlawfully

Contact details of the Somalia Data Protection Authority: <http://dpa.gov.so/>

F. Declaration of Consent

I, [Full Name], hereby voluntarily consent to the collection and processing of my personal data by [Organization Name] for the purposes described above.

I confirm that:

- I have been informed of how my personal data will be used
- I understand that providing consent is voluntary
- I understand that I am not obligated to provide consent
- I understand that I may withdraw my consent at any time without penalty
- Withdrawal of consent will not affect the lawfulness of processing carried out prior to withdrawal

Name: _____

Signature: _____

Date: _____

G. Withdrawal of Consent

You may withdraw your consent at any time without penalty by contacting:

Email: _____

Phone: _____

Withdrawal does not affect the lawfulness of processing carried out prior to withdrawal.

Disclaimer

This template is provided by the Somalia Data Protection Authority for general guidance purposes. Organizations remain responsible for ensuring compliance with the Somalia Data Protection Act No. 005 (2023). Use of this template does not constitute approval or certification by the DPA.

